



## EXHIBITOR REGISTRATION PACKAGE

All WILB Exhibitors will receive the following benefits:

- ✓ 100% of all sales of any product or service is kept by the exhibitor
- ✓ 6' draped table in the main conference exhibitor area
- ✓ Access to each of the 2 conference keynote sessions\*
- ✓ One (1) complimentary ticket to the conference Welcome Reception
- ✓ Breakfast and lunch buffet for both days of the conference\*
- ✓ Discounted full conference registration (56% off)
- ✓ Logo listing on the WILB website (Exhibitors page)
- ✓ Listing in the Exhibitors section of the conference program
- ✓ Mention of participation to a community of 8000+ in our WILB database
- ✓ A copy of the full delegate list with all contact information
- ✓ Access to WILB preferred conference hotel rates
- ✓ Delegate sampling: opportunity to provide one item in the conference delegate bag (250 WILB/250 B2L)

### EXHIBITOR ONLY

Including all exhibitor benefits listed above

**\$900 + HST\***

### EXHIBITOR + CONFERENCE REGISTRATION

Including all exhibitor benefits PLUS access to full WILB conference – all workshops, speakers & breakout sessions + delegate swag bag

**\$1,599 + HST\*\***



\*1 person. For each additional person at the booth, there will be a fee of \$400+HST, which will include access to keynote speakers and breakfast/lunch for each day of the conference  
\*\*1 person. Each additional full conference ticket will be \$699+HST. Maximum of 2 discounted tickets per company.

**EXHIBITOR REGISTRATION FORM**

***Company Information:***

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

***Additional Requirements:***

You will be provided with a 6' table and 1 or 2 chairs. If you have any additional requirements, please specify below (ie power). Note that additional fees may apply - please allow for five (5) business days for us to provide you with a cost estimate (if any).\*\*\*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*\*\*\*Please note that due to space restrictions and noise levels, there are no televisions or DVDs permitted. Any audio/video needs to be played on a laptop or alternate device.*



**Delegate Sampling:**

If you would like to provide one an item for the Conference Bag, please provide details below. Please note that a quantity of 350 WILB and/or 250 B2L is required and that conference organizers must approve of the item before it will be included.

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**Paying by:**

- Cheque (payable to WILB, 2970 Lake Shore Blvd W, Suite 401, Etobicoke, ON, M8V 1J7)
- Credit card (complete authorization form below)

**Credit Card Information:**

Card type:       Visa       MasterCard

Name on card: \_\_\_\_\_

Credit card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Security Code (3 digits on the back): \_\_\_\_\_

Billing Address: \_\_\_\_\_

Total amount authorized: \_\_\_\_\_ Signature: \_\_\_\_\_

**Amount Payable:**

Exhibitor only: \$900 + HST = \$1,017.00  
Exhibitor + Conference Registration: \$1,599 + HST = \$1806.87  
Additional exhibitor: \$400 + HST = \$452.00  
Additional conference registration = \$699 + HST = \$789.87



## EXHIBITOR TERMS AND CONDITIONS

This is a binding contract and becomes valid after the EXHIBITOR booking form is accepted by WILB and a confirmation letter is issued.

Any Conference Bag items must be received by March 31, 2018 for inclusion in the Conference Bag. Late items will be subject to a \$100 fee.

All exhibitor payments after October 31, 2017 are non-refundable.

### ***Set Up and Take Down:***

Exhibitor space will be allocated on a first come first served basis beginning with Platinum Sponsors, then Gold, Silver and Bronze Sponsors.

Set up on Sunday, April 15th begins at 3:00 p.m. with all exhibitor displays needing to be completed no later than 7:00 a.m. Monday, April 16<sup>th</sup>. Take down must be completed by 5:30 p.m. on Tuesday, April 17th, 2018.

Each exhibitor is responsible for set up, take down and clean-up of their area. The conference is not responsible for exhibitors' area, products or materials.

I have read the Exhibitor Terms & Conditions above for the 2018 Women in Leadership and Business Conference and agree to the terms and conditions.

Signature: \_\_\_\_\_

Full name printed: \_\_\_\_\_

Date: \_\_\_\_\_

Please email completed form back to [Samantha@Learn2.com](mailto:Samantha@Learn2.com)